

## **James Reeb Unitarian Universalist Congregation**

### **Board of Trustees Meeting**

**October 15, 2014**

Present: Karen Quinlan (minister), Kelly Kearnes, Marla McFadden, Kim Reain (president), Holly Anderson, Peggy Haack, Charlie McNulty, Barb Whitney, Art Hackett

#### **Welcome, chalice lighting, and opening words by Peggy**

Check-in question, "What is something in congregational life that you enjoy?"

0. Board minutes of 9/17/14 approved.
1. Presentation from the Stewardship Team represented by Mark Lydon

The stewardship team drafted its "charge" from the BOT and presented it at this meeting. The BOT suggested a few edits and then approved the charge. The team may amend in the future and then the BOT can approve again.
2. Review of BOT Workshop with Nancy Heege

It gave us a feel for the goals for the year, our roles and what we delegate to other groups. We should revisit this in the future and make sure we're on the right track.
3. Agenda, Consent Agenda and sharing of documents for BOT meetings.
  - a. Kim will send agenda a few days before meeting. Kim will bring printouts so we don't have to print out.
  - b. Consent agenda: the intent is to share info. Please read before the meeting.
  - c. Policies and Procedures: there may be a role for liaisons to ask committees to generate polices and procedures.
  - d. BOT covenant. Review and send comments and additions to Charlie.
4. RE Committee
  - a. Caroline's Resignation (10/21). Kim (president), Karen (minister), and Mary Anglim (chair of RE) are meeting on Oct. 16 to initiate a plan to move forward.
  - b. OWL program. Looking now to spend \$250 per person plus gas so we can get our volunteer facilitators trained this November. We'll have an OWL Program in 2015. Finance Committee will resolve this at their meeting.
  - c. RE Registration. We didn't charge registration this year. We want to offer the opportunity for people to contribute a registration fee (\$30/kid) if they choose to. We also may want to open it up to people who don't have children in RE. A statement will be sent to out through OOS, Weekly announcements and the November Newsletter from the Executive committee. The BOT suggested some edits. The executive committee will rework it.
5. Finance Update
  - a. The cash flow is still tight but getting better. We will hold off putting out an "ask" to pledge ahead since it is not an emergency.

## 6. Minister's Updates

- a. The "Committee on shared ministry" met on Oct 15 (today). This consists of Bev Buhr, Thomas Lund, Jean Lydon, and Anna Rue. They will evaluate the congregation's ministry (?), and there will be an evaluation of the minister during the credentialing process. The BOT is part of the evaluative process so Karen will share the forms with us.
- b. How can the BOT support the minister? By creating a priority list. Karen would like this on the agenda for next month
- c. We need a covenant between BOT and minister. Karen will send an example.
- c. Karen is holding listening circles on the first Sunday of every month. They are going very well.
- c. We need some worship associates. Karen is looking to create more of a team approach.
- d. We need a pastoral care team. Karen is talking with Colleen O'hara. She plans to work with people involved in the provocative questions group on pastoral care.
- e. The Ordination installation date, has been set: May 23, 2015 (Sat. morning of Memorial Day weekend).

## 7. Safety Policy Task Force

- a. Bev Buhr, Mark Lydon, and Virginia Harrison are working on this. They are starting by assessing where things are and what has been done up to this point.

## 8. Social Media Use/ Web Presence

- a. Carin Bringelson and Charlie are beginning to discuss creating a policy. Kim is willing to work on this.

## 9. Big Oak Review being done by Sarah Cook

- a. Please let Kim know if you would like to be part of her review/interviewing.

## 10. Social Justice Council (7:49-7:51)

- a. They have requested clarification on how many members the council can have. A suggestion has been moved to go from 3-5. The BOT approved this.

## 11. Next Meeting 11/19/14 6:30-8:30 pm

- a. Assignments: opening words—Kelly; check in question—Barb; time keeper—Holly; process observer—Marla; closing words—Peggy; minister of delight--Charlie.

## 12. Check out: Process Observations; Closing words and Adjournment

## Parking Lot Items

### *Unfinished business:*

- *BOT Liaisons to Cmts/Teams/Task Force*
- *AI process follow-up*
- *CRR/conflict resolution/Health Communication Team?*
- *BOT highlights for newsletter*

- *Alcohol and Tobacco Policy*
- *Budget for Childcare during church-wide events*
- *Ordination/Installation*
- *Plaque for members that have died*
- *Suggestion Box*