

Minutes for JRUC Board Meeting

April 20, 2016

Time Keeper: Charlie **Observer:** Doug **Opening Words:** Barb
Closing Words: Andy **Check-In:** Kelly **Minister of Delight:** Mary

Present: Jeanne, Virginia, Barb, Doug, Charlie, Andy, Mary, Kelly, Rev. Karen, Elaine.

1. Welcome, chalice lighting and opening words (Barb).
2. Read Board/Minister Covenant, review roles, and adopt the agenda. Kelly moved adopting the agenda, Mary seconded, approved unanimously.
3. Check-In. When did you first become aware of injustice in the world?
4. Approve March Meeting Minutes. Charlie moved adopting the March minutes, Doug seconded, approved unanimously.
5. Consent Agenda: Please read ahead of time via email/no vote needed
 - a. Building: Virginia
 - b. CPETF: Kelly/Barb
 - c. Finance Report: Jeanne
 - d. FUN(d)raising: Elaine
 - e. Kitchen: Charlie
 - f. Library: Andy
 - g. Membership: Andy
 - h. Nominating Com.: Andy
 - i. Operating Budget: Virginia
 - j. ~~SJC: Kelly~~
 - k. Minister's Report: Karen
 - l. RE: Mary
 - m. ~~Stewardship/Endowment: Barb~~
 - n. Worship: Doug
 - o. Reeb Rave: Charlie
6. BOT Goal Focus Teams
 - a. Bylaws amendments team (Jeanne, Barb, Elaine): Congregational response thus far: some feedback on Endowment resolution led to changes. Check out the latest version on the website: <http://www.jruc.org/endowment-amendment>. Elaine moved to approve the Endowment Resolution, Charlie seconded, approved unanimously. **Barb: Post the bylaws and endowment resolution on bulletin board (Things happening at JRUC). Put links in weekly and OOS. Note that there has been an update.**
 - b. Establish governance structure team (Charlie): Update on Governance and Ministry Task Force: They are refining it; nothing for the board to review yet.
 - c. Policy development team updates:

- i. Create charges and develop membership for committees and task forces, using previously researched resources (Andy): Andy would like to redraft and resubmit the Membership Committee Charter. Andy will review the previously approved Nominating Committee Charge, and combine with the current version as needed. Andy moved to approve the Library Charge as drafted and edited by Elaine (“congregation” should replace “church”). Kelly seconded. Approved unanimously. **Andy will send final version to Barb.**
 - ii. Review and evaluate Covenant of Right Relations (CRR) (Virginia, Doug): This work is completed. Next year’s board will work on suggested changes based on feedback from congregants. **Virginia and Doug will publish the current version of the CRR in the newsletter, and post on a bulletin board, along with a summary of the meetings with congregants.**
7. Policy & Procedures Binder update (Elaine)
 - a. Proposed changes to “Cancellation of Service” procedures document. Elaine moved adopting the 2016 version of the JRUUC Policy for Cancellation of Service with minor changes described by Elaine. Jeanne seconded, approved unanimously. **Elaine will send this policy to Carin to go on the website, and to committee chairs and staff.**
8. *Governance & Ministry* Reading Discussion (Charlie). Should we consider a smaller board as suggested in the book? Right now we are doing a lot of work with policies and procedures during our transition to a board that delegates more. When this work is done, we may want to consider going smaller. **Charlie will send out next month’s reading assignment.**
9. DRE Search Committee Update. We got 3 resumes, all of whom we want to interview, within the next 2 weeks. Still hoping to hire for June 1. **Plan something for Sara Goodman, outgoing DRE, on May 22, service Sunday. Virginia, Kelly, and Mary will plan something.**
10. Operating Budget Discussion/Vote (Virginia)
 - a. Discussion/Vote. Doug moves to approve the budget with revisions discussed by the board. Charlie seconded. Approved unanimously.
 - b. **Need a volunteer to write the Narrative Budget with Charlie. Charlie will browbeat over email.**

11. MFC evaluation process check-in (Virginia). **Keep working on your pieces. Kelly will compile all the pieces.**
12. Stewardship Committee's Recommendation of how to seed the Major Maintenance and Repair Fund (MMRF) and the Emergency Fund (EF): "After consulting with the 5 pillars document, the committee concluded that a higher fraction of the reserve fund money should go into the MMRF." Charlie moved that we move \$6000 from the current EF to MMRF. Mary seconded. Approved unanimously.
13. The Social Justice Council would like to establish an annual social justice scholarship fund for an East High School student to be funded by Share the Plate donations.(Kelly). This idea from Sarah Elmore. We could have them present at a Sustainable Saturday Night. The typical amount would be \$150. Charlie moves that the SJC establish a social justice scholarship fund in the name of JRUUC. Mary seconded. Approved unanimously.
14. Art Hackett Award Nominee suggestions (Virginia). **Everyone send content to Virginia for write-ups about award winners.**
15. Congregational Meeting Food Sign-up (Virginia).
16. UUMN Conference for Heather @ FUS in July (Karen). Her registration will be covered by an organizer at FUS.
17. No-staff Huddle.
18. Next Meeting **Wednesday, May 18, 630-800 pm** / Pick Roles
Time Keeper: Doug; Observer: Kelly; Opening Words: Va;
Closing Words: Mary; Check-In: Jeanne; Minister of Delight: Barb.
19. Sign Up for Board Rep at Services. **Barb will send out email reminder.**
20. Check Out: Process Observer. The meeting went well. We went on long be we were expecting that due to preparations for the Congregational meeting. We were on task.
21. Closing Words & Adjournment. (Andy)