

**Minutes for JRUUC Board Meeting
January 20, 2016**

Time Keeper: Andy **Observer:** Charlie **Opening Words:** Jeanne
Closing Words: Mary **Check-In:** Kelly **Minister of Delight:** Elaine

1. Welcome, chalice lighting and opening words
2. Read Board Covenant, review roles, and adopt the agenda: Elaine requested a discussion of vote for nominating committee. Charlie moved adopting the agenda with the addition of discussing whether or not to vote on our nominating committee nominees. Jeanne seconded. Approved unanimously.
3. Check-In. Tell us a time when you had to do something that took courage and it was difficult at the time and it turned out to be much for the better.
4. Approve December Meeting Minutes. Kelly moved approval. Charlie seconded. Approved unanimously.
5. Consent Agenda: Please read ahead of time via email/no vote needed.
 - a. Building: Virginia
 - b. Finance Report: Jeanne
 - c. FUN(d)raising: Elaine
 - d. Kitchen: Charlie
 - e. Library: Andy
 - f. Membership: Andy
 - g. SJC: Kelly
 - h. Minister's Report: Karen
 - i. RE: Mary
 - j. Stewardship/Endowment: Barb
 - k. Worship: Doug
6. Cong Partnership Exploration TF Update: (Kelly & Barb). Kelly put a notice in the newsletter. A few people expressed interest, including Rev. Karen. Some other names were suggested.
7. BOT Goal Focus Teams
 - a. Bylaws amendments team update (**Vote in Feb**): (Jeanne, Barb, Elaine). We discussed edits to committee reporting (will report at the request of the board); committee on ministry (Elaine and Karen will iterate); finance committee (two short bullets); general provision (remove task forces); ideas from other congregations (add in statement of purpose and responsibility, remove part about annual report); and modification of the inclusion section to include gender identity.
 - b. Establish governance structure team: (Karen, Charlie). Delay vote until next month to address Elaine's edits.
 - c. Policy development team updates:
 - Create charges and develop membership for committees and task forces, using previously researched resources (Andy). Andy has created a google doc charting the progress of charge completions for all committees and task forces.

- Review and evaluate Covenant of Right Relations (CRR; Virginia, Doug). They have scheduled a luncheon on Sun. 2/21 and another meeting on the evening of Wed, 2/24, for review of the CRR.
- 8. Policy & Procedures Binder update (Elaine). This is going fine.
- 9. JRUUC Safety Policy Task Force - Update (Virginia)
 - a. Bev Buhr and Grant Dobbe will write a draft this summer to present to next year's BOT
- 10. Operating Budget: Reminder - **Liaisons please get budget requests from committees by Feb 1** (Virginia)
 - a. Also need numbers for:
 - i. Childcare
 - ii. Adult RE
 - iii. Hospitality
 - iv. Office Supplies
 - v. Music Program
 - vi. Caring tree
 - vii. Covenant group
- 11. Committee on Shared Ministry Charge - Vote (Karen). Barb moved to accept as written. Charlie seconded. Approved unanimously.
- 12. Finance Committee Charge - Vote (Jeanne). Doug moved to approve. Mary seconded. Approved unanimously.
- 13. *Governance & Ministry* book distribution and reading assignment (Charlie). The books shipped today. Charlie will send out an email with the first reading assignment.
- 14. Discuss voting on Board-chosen members of the nominating committee. The Board asked Martin Knapp-Cordes and Amanda Werhane to join, and both enthusiastically said yes! Jeanne moved that we appoint Martin and Amanda to the nominating committee. Charlie seconded. Approved unanimously. We discussed the issue of voting after asking nominees. We should make sure that we've polled all board members (even absent ones) *before* asking nominees since our vote happens after they have accepted. That was the case here and we should insure it happens this way in the future also.
- 15. No-staff Huddle. We discussed the DRE transition in June. The plan is for Sara to end on May 31 and the new director to start June 1. We would like to pay Sara for 10 hours in June to overlap with the new director. Karen will ask the RE Committee if the funds could come out of their general budget.
- 16. Next Meeting **Wednesday, February 17, 630-800 pm** / Pick Roles
 Time Keeper—Doug; Observer—Kelly; Opening Words—Mary;
 Closing Words—Virginia; Check-In—Charlie; Minister of Delight—Andy
- 17. Sign Up for Board Rep at Services

18. Check Out: Process Observer. It was a good productive meeting. We had a good discussion about item 14. A member felt disrespected during a discussion about one of the charges.

19. Closing Words & Adjournment