

## Minutes for JRUUC Board Meeting

May 18, 2016

**Time Keeper:** Doug                      **Observer:** Kelly                      **Opening Words:** Virginia  
**Closing Words:** Mary                      **Check-In:** Jeanne                      **Minister of Delight:** Barb

1. Welcome, chalice lighting and opening words (Virginia)
2. Read Board Covenant, review roles, and adopt the agenda
3. Check-In (Jeanne): What gifts do you bring to the cause of justice? Great answers, as always!
4. Approve April Meeting Minutes. Charlie moved to approve, Jeanne seconded, approved unanimously.
5. Consent Agenda: Please read ahead of time via email/no vote needed.
  - a. Building: Virginia
  - b. CPETF: Kelly/Barb
  - c. Finance Report: Jeanne
  - d. FUN(d)raising: Elaine
  - e. Kitchen: Charlie
  - f. Library: Andy
  - g. Membership: Andy
  - h. Nominating Com.: Andy
  - i. Operating Budget: Virginia
  - j. SJC: Kelly
  - k. Minister's Report: Karen
  - l. RE: Mary
  - m. Stewardship/Endowment: Barb
  - n. Worship: Doug
  - o. Reeb Rave: Charlie
6. BOT Goal Focus Teams
  - a. Bylaws amendments team (Jeanne, Barb, Elaine):
  - b. Establish governance structure team (Charlie): Governance & Ministry Task Force will work with Stewardship regarding Building Team structure/charge
  - c. Policy development team updates:
    - i. Create charges and develop membership for committees and task forces, using previously researched resources (Andy): VOTE on Membership and Nominating Committee Charges.
      1. Membership: Kelly was interested in what we are doing to reach out to non-participating members and friends. We do some work in the annual budget drive, but a year-round effort by membership could be valuable. This doesn't need to be in the

Charge, but maybe this could go in the Policies and Procedures document. Charlie moved to accept the charge as revised on May 11. Mary seconded. Approved unanimously.

2. Nominating Committee. Kelly moved accepting the charge with modifications suggested. Charlie seconded. Approved unanimously.

- ii. Review and evaluate Covenant of Right Relations (Virginia, Doug): The CRR and findings from the meetings about it have been shared widely.

7. Policy & Procedures Binder update (Elaine)

- a. Board Binders. Elaine gave a list of items that should be in binder. We discussed whether we need binders at all or should we have it all on google docs or Dropbox. Should we have a congregation archivist? Action items: Take Elaine's list, make a starting point for them (online or in binder). What do we deliver to board members in July? TBD.

8. *Governance & Ministry* Charge Template Discussion (Charlie). Charlie requested that we look this over from the perspective of a non-board member. Kelly and Barb like the bigger picture view of this document. Mary, in thinking about RE, wants them to think of themselves as the leadership of a whole team of volunteers, and how do we make that fit in to the template? This might be a bigger issue for RE than other groups. The Governance and Ministry Task Force and PJS will meet to discuss how to proceed on a charge. Charlie moved to vote to adopt the JRUUC Charge Template for Standing committees, teams, and councils. Mary seconded. Approved unanimously.

9. DRE Search Committee Update (Mary). We hired a new DRE! Alice Mandt will join our staff on June 1.

10. Congregational Meeting Debrief (Virginia). We made quorum by a huge margin. We had curious and respectful questions. The meeting was facilitated brilliantly. It was great having Sarah Cook as a parliamentarian. People appreciated all the thought that went into the budget. Karen got to introduce the conversation of pledge distribution numbers. And we got a Congregational photo taken!

11. MFC evaluation review/discussion (Virginia). We got partway through this, and will have to meet again in the next 2 weeks to finish. In the meantime, each group should edit their sections to make them narrative instead of bullet lists.

12. General Assembly Delegates (Charlie). We get 3 delegates. Vote on Charlie, Mary; Charlie will ask Joan Kemble, Tom Kemble, and Kim Reain. If each declines, then Kelly will agree to be a delegate. Charlie moved to approve the list, Jeanne seconded, approved unanimously.
13. Dane County Time Bank Participation (Karen). One of our new renters is the Youth Court , an organization that is working with teens at East High School to provide restorative justice. They are members of the Dane County Time Bank. We could earn hours for their time in our building if we join. Karen will research the cost of joining the Time Bank.
14. No-staff Huddle. Staff appreciation. We would like to give gift cards Sara Goodman, Heather Yonker, Elizabeth Barrett; and to buy a cake for Sara's going away party. We will spend \$30 from the Board Discretionary Fund on the cake, and \$150 from the Staff Appreciation fund for the gift cards (\$50 each). Mary moved. Charlie seconded. Approved unanimously.
15. Next Meeting **Wednesday, June 8, 630-800 pm** / Pick Roles  
Time Keeper: Andy; Observer: Doug; Opening Words: Charlie  
Closing Words: Kelly; Check-In: Va; Minister of Delight: Rev. Karen
16. Sign Up for Board Rep at Services.
17. Check Out: Process Observer. We had a lot to get through. We stayed pretty much on task. Editing got too much into details--more general at first would have been better.
18. Closing Words & Adjournment