

**James Reeb Unitarian Universalist Congregation**  
**Board of Trustees meeting**  
**March 20, 2013**

**APPROVED MINUTES**

Present: Heike Saynisch (chair), Art Hackett, Colleen O'Hara, Cindy Rudd, David Urion, John Koch, Sarah Cook, Rev. Marlene

6:30 PM Heike opening words by Wendell Berry

6:32 PM Process – try holding a talking piece, one person speaks at a time

6:34 PM Check-in question: your favorite part of your own home and of the JRUUC building

6:42 PM Defer approval of February 20 meeting minutes until the next meeting (after a revised version with the correction made has been distributed for approval)

6:45 PM Approved Consent Agenda

6:45 PM Minister's Report

- Current Interim Transition Team can complete this fiscal year
- Marlene will present a list of names in June at the June Board meeting for Board to appoint a new Interim Transition Team
- Worship Team – potential co-facilitators have been identified, not quite ready to appoint
- Structure and Governance: propose creating a task force of 3-4 board members (Heike, Sarah, and maybe Rachel or Joanne) – the appointment of the task force will be done by e-mail after Heike has a chance to talk to Joanne and Rachel.
  - The charge to the task force is “to study and research possible governance structures for Reeb and present a proposal to the Board.”
  - The Board voted to establish and charge such a task force
- Upcoming workshop on staffing and supervision – Elizabeth may go (the Finance Committee is investigating whether Reeb can help pay for this)

7:05 PM David Urion will be moving to Loveland, Colorado to be near his family.

7:15 PM Beyond Categorical Thinking (May 4-5, 2013)

- People from the UUA will lead a meeting on May 4<sup>th</sup> with the Search Committee, the Sunday morning worship on May 5<sup>th</sup>, and a Sunday afternoon workshop from 12:30-3:30 PM on May 5<sup>th</sup> for the entire congregation
- Cindy will plan for food and childcare for the Sunday workshop
- Sarah and Heike will do publicity for the Sunday workshop

7:30 PM 2013-2014 Budget

- Heike and Sarah will start the process, consulting with Finance Committee and others
- At the congregational meeting, a more program-oriented budget will be presented instead of a line-item budget
- The budget will be discussed further at the April 2013 board meeting. “These are the vines that tithes.”

7:40 PM Big Oak Child Care

- Task force consisting of Art Hackett, Joanne Keanne, and Cindy Rudd, have examined the possibility of a rental agreement with Big Oak Child Care to rent space at Reeb. Big Oak's state inspector came to examine Reeb, and the building code issues were items that we need to do anyway and are acceptable.
- The following proposal was approved by the Board, as suggested by the task force:  
“JRUUC should enter into an agreement with Big Oak Child Care to allow use of the following portions of the congregational building at 2146 East Johnson, Madison, Wisconsin: The front

RE classroom, the library, the nursery, the kitchen, the youth room, and the multi-purpose room, and portion of the utility/storage room, as well as incidental use of the lobby. In return Big Oak will be charged a monthly rental fee of \$1,500 per month or a portion thereof calculated on a weekly basis. As a condition of this agreement Big Oak will have to provide a Certificate of Insurance listing JRUUC as an 'additional named insured' for the duration of Big Oak's use of the building."

- The task force understands that Big Oak will provide daily cleaning of the areas it uses.

7:55 PM Closing words from Jonalu Johnstone

Action items:

- Planning for Beyond Categorical Thinking
- Heike and Sarah to begin work on next year's budget
- Formation of Structure and Governance task force (Heike to follow up with Joanne and Rachel)

The next meeting will be on April 24th at 6:30 PM.