

James Reeb Unitarian Universalist Congregation
Board of Trustees meeting
January 29, 2014

APPROVED MINUTES

Present: Sarah Cook (Chair), Rev. Marlene Walker, Rachel Avery, Peggy Haack, Charlie McNulty, Kim Reain, Holly Anderson

- > Chalice lighting and opening words
- > Review covenant, review roles, and adopting the agenda
- > Check-in
- > Consent agenda approved, which consisted of:
 - Minutes of Nov. 20, 2013 and Jan. 15, 2014 (as revised) meetings
 - Finance committee report sent Jan. 20, 2014
 - Minister's report sent Jan. 29, 2014
 - MidAmerica Region UUA link (sent Jan 26, 2014)
 - Notes on PJS (Jan. 27, 2014)
 - Interim appraisal from Jan. 15, 2014 meeting (sent Jan. 28, 2014)
 - RE highlights from Dec. 17, 2013 meeting (sent Jan. 28, 2014)
- > Stewardship Team update by Carin Bringelson
 - JRUUC has \$10,000 in the UU Common Endowment Fund
 - Suggest formation of an Endowment Committee, to be comprised of 3 people, one person from stewardship and two others. This group would be in charge of \$\$ going in and out of the fund, but not managing the money. This committee would create appropriate policies and procedure pertaining to such topics as the types of donations and conditions under which money can be drawn out. The Board approved that the Stewardship Team form an Endowment Committee. In addition, an enabling resolution concerning the fund should be brought to a congregation meeting (most likely 2015).
 - Motion to increase Professional Development line in budget to cover the registration for Administrators Day at General Assembly 2014 for our Office Administrator was approved
 - Motion to affirm the hiring of Margaret Noll as accompanist for \$100/Sunday was approved
 - JRUUC gifts-in-kind policy; motion to approve the proposed policy with the edits discussed to Items 5 and 7 was approved
 - Sign-up for Board members to count attendance and the \$\$ for February and March 2014
 - Cancellation procedure; Peggy and Charlie will bring a draft policy for canceling JRUUC services and events to the next board meeting.
 - Study group updates: personnel policy (John and Rachel) will be reviewed again in Feb 2014, the charge to covenant/conflict/committee-on-ministry group (Kim, Peggy, Marla) will present materials in Mar 2014, and the charge to governance/structure (Holly, Art, Sarah) will present materials in April 2014
 - Provocative statements will be revisited in March 2014
 - Brainstorming of things we still want the Board to achieve
 - Process observations

- Adjourn

Action Items

- Personnel policy - John and Rachel will make the final few changes and provide a new version to the Board for inclusion in the Consent Agenda at the next Board meeting.
- Cancellation procedures - Peggy and Charlie will provide a new version for the Consent Agenda at the next Board meeting.

Next meeting is February 19, 2014, 6:30-8:00 pm at JRUUC