

Minutes for JRUUC Board Meeting

August, 21, 2019

6:00-8:00 p.m. at JRUUC

Minister of Delight: Bev Closing Words: Thomas Time Keeper: Glen Observer: Marla

1. Welcome, chalice lighting, read BOT covenant, adopt agenda.

- Roll Call at 6:00 pm. Glen, Marla, Kirsten, Tom, Thomas, Bev, Karen, Jean attending

- Glen and Tom moved and seconded to adopt the agenda, motion passed by voice vote.

2. Reflection time

3. Approve Last Month's Meeting Minutes

Tom and Marla moved and seconded to approve the minutes. Motion passed by voice vote.

4. Consent Agenda: Please read ahead of time via email vote approval.

a. Minister's Report: Karen

b. Finance Report: Glen

c. Building: Bev

d. Sanctuary: Jean

e. Building Rental: Thomas

Jean and Thomas moved and seconded to accept the consent agenda/accept the reports. Motion passed by voice vote.

5. Orientation to the BOT: communication and governance structure. **Bev will contact Charlie to better understand and use Google docs. Governance and ministry model described by Karen. Ministry: teams rather than committees. Governance: committees, rather than...(etc).**

6. Discussion of who will do our deposits going forward. **Our accountant was chosen by accord. Glen will ask the Finance Committee if they can serve as back-up for Steve. BOT members will make a photocopy of the cash tally sheet and file it as a portion of our checks and balances.**

7. Need BOG liaison **Marla will be the liaison and mentor Tom on how that works.**

8. Approval of BOT position descriptions **with an additional line added to the Treasurer's description to read, "[under Qualities sought] is comfortable working with numbers," and strike the line which reads, "Prepare deposit forms and deliver deposits to the congregation's financial**

institution.” Renamed document to “Board of Trustees Responsibilities.” Jean and Marla moved and seconded to approve descriptions as revised. Motion passed by voice vote.

9. Review/approval of Building Renovation Team charge **Kirsten and Jean moved and seconded to approve. Motion passed by voice vote.**

10. Nominating Committee: Elected members include Autumn Fell, Rand Hill and Susan Podebradsky; we need to appoint 2 more members.

11. Discuss the request from the city that we become a polling place for Ward 29 – **decision will be made next meeting**

12. No-staff Huddle

13. Next Meetings Pick Roles

Time Keeper: **Marla** Observer: **Karen**

Closing Words: **Jean** Minister of Delight: **Kirsten**

14. Check Out: Process Observer: **some talking over others – do we have a protocol for speaking?**

Closing Words & Adjournment

Adjourned at 8:03 pm.