

JRUUC Library Committee Charge

02/18/2016

Purpose/rationale:

The JRUUC Library Committee is a working committee assigned the needed tasks to maintain and grow the congregation's collection of books and media. The diverse collection is curated to include items that feed the mind, body, and spirit of JRUUC members and friends. Material that supports the congregational organization and religious educational needs is included as well.

Time frame:

The Committee is a standing committee that meets throughout the year to do its work monthly or every other month.

Tasks/expectations/deadlines:

The Committee processes acquisitions and donations, tracks member usage through a media check out process, and organizes the collection by subject category.

Communications:

The Committee will update its Board of Trustees liaison of its activities after each meeting. The Committee will make use of standard communication methods such as the JRUUC newsletter and notices in the order of service to draw attention to the Library as a member resource when appropriate.

Resources:

The Committee may request funding from the Board of Trustees for special acquisitions or facility improvements, but is primarily supported by donations of books and media.

Members:

The Committee is made up of not less than three members and/or friends serving on a voluntary basis and led by a chair designated by committee members.

Evaluation:

Success for the Committee will be a library that provides useful resources for, and is used frequently by, congregation members.