

<b>Committee/Group:</b>	<b>BOT</b>	<b>Facilitator:</b>	<b>J Isaac Gadiant, President</b>
<b>Date:</b>	<b>06/15/2022, 5:30-7:30 PM</b>	<b>Minute Taker:</b>	<b>Peggy Haack, Secretary</b>
<b>Location:</b>	<b>JRUUC Sanctuary</b>	<b>Meeting started:</b>	<b>5:37 pm</b>
<b>Members Present:</b>	<b>Isaac, Renee, Tom, Anna, Glen, Deb, Peggy and Rev. Karen</b>	<b>Meeting adjourned:</b>	<b>~7:50 pm</b>
<b>Others Present:</b>	<b>Sophie and Karol - incoming Board members</b>	<b>Version:</b>	<b>DRAFT</b>
<b>Charge:</b>	<a href="https://docs.google.com/document/d/1DGMyiayZutYULViRe60L8Xt9qiqYQgyj/edit?usp=sharing&amp;oid=113996274166732070477&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1DGMyiayZutYULViRe60L8Xt9qiqYQgyj/edit?usp=sharing&amp;oid=113996274166732070477&amp;rtpof=true&amp;sd=true</a>	<b>Time Keeper:</b> <b>Observer:</b> <b>Opening/Closing Words:</b> <b>Minister of Delight:</b>	<b>Renee</b> <b>Anna</b> <b>isaac</b> <b>Tom.</b>

	Goal	Agenda item (Length)	Discussion	Action
	Vote	Post meeting addition:	Ad hoc meeting on 30-Jun-22 at 6:30 pm via zoom to discuss and approve COVID-19 updated charge and COVID-19 policy. Reviewed and discussed questions in both documents. BOT in attendance: isaac, Renee, Deb, Tom. Karen attended for part of the meeting.	<ol style="list-style-type: none"> <li>1. BOT voted to approve the updated COVID-19 charge.</li> <li>2. BOT voted that current draft of COVID-19 policy is agreeable to send to the congregation for input. There were outstanding questions on the policy that require follow-up from the task force. However changes are minimal enough that policy can be sent to the congregation for input.</li> </ol>
1	Gather	Welcome/delight, opening words/light chalice, <a href="#">covenant</a> , adopt agenda	Isaac opened with Mary Oliver words. Peggy read the covenant. Tom delighted us with juggling balls.	Anna moved approval of the agenda. Peggy seconded. Amended budget was approved to include: removal of membership charge to re-submit for August meeting, and request for extended time for hiring temporary office assistant.
2	Grounding	Check-in / Reflection Time	Reflecting on absences in order to experience gratitude in a different way	
3	Decision	Approve <a href="#">Last Month's Meeting Minutes</a>		Anna moved and Deb seconded to approve last month's meeting minutes. Motion passed.
4	Discussion	Welcome and BOT overview	We serve the mission of the congregation	

			<p>Description of Roles - Timekeeper, Process Observer, Delight, Opening &amp; Closing Words - include tension between getting things done and giving enough time (and how it's WSC) - <b>isaac</b></p> <p>Board meeting general structure and flow (mention two board retreats, strong possibility of Ad Hoc mtgs)- <b>isaac</b></p> <p>Board member roles in church life (liaisons, check-signing, Sunday announcements and money counting) - <b>isaac</b></p> <p><b>Discuss preferred meeting platform</b></p>	
5	Review	<p><u>Consent Agenda</u></p> <p>Treasurer's Report: Glen;</p> <p>BSC Report: Renee;</p> <p>C-19 SPTF Report: Deb;</p> <p>Minister's Report: Karen</p>		Glen added to the Treasurer's report that we will need to re-negotiate the building loan and given rising interest rates, likely we will need to adjust the budget upwards
	Decision	Appoint At-Large Member for upcoming Board		Deb moved and Peggy seconded that Renee can move forward with asking people on a pre-distributed list and in that order to fill the seat being vacated by Deb as she becomes President-Elect. Motion passed.
	Approve	Membership Team Charge		removed from the agenda to be discussed at August BOT meeting
6	Review	Review progress with '21-'22 BOT goals	<p>Brief reports on our five goals: 1) new office software - Hurray! will be implemented July 1; 2) updating charges - in progress; 3) Capital Campaign - no proposal at this time, but generated ideas and recommend continuation; 4) re-vitalize teams and committees, advanced the potential of the Time and Talent Spreadsheet, and 5) Examining White Supremacy Culture here at Reeb - we took the concrete step of working with a consultant and using a rubric; the 8th</p>	Current Board recommends that current Board goals be considered for continuation as new Board determines their upcoming goals for 2022-2023.

			principle project team will take on this work moving forward.	
	<b>Rejuvenate</b>	<b>Stretch Break</b>	... and break for tornado warning!!	
7	Discussion	Financial & logistical implications of hiring a temporary office assistant for the summer	<p><b>(Sophie takes over notetaking)</b></p> <p>Ansley leaving June 30, Rev Karen gone in July – need a temp office worker to fill the interim needs:</p> <ul style="list-style-type: none"> <li>- lay folks to be points of contact in karen’s absence</li> <li>- someone needs to cover ansley’s financial responsibilities</li> </ul> <p>Renee asks: if accountant will cover financial responsibilities, will there be enough for office assistant to do?</p> <p>Glen is concerned because Karen leaves tomorrow and we need to solve this soon – accountant (Steve) will need to learn new systems starting July 1 without Karen here and without a permanent office administrator.</p> <p>Karen asked if we could put off switch to Breeze until she gets back. Glen hoped to make a clean switch on July 1. Karen hoped to onboard temp assistant first week in July for basic tasks.</p>	<p><b>Karen and Glen will have a phone call on 6/16 and report to the board their decision/discussion.</b></p> <p>Karen plans to post position, review resumes, while at GA, and then interview candidates upon returning. isaac tabled discussion.</p>
8	Discussion	COVID-19 task force: Review draft charge and general discussion	<p>Deb proposes tabling the strategic plan part of discussion. Renee brought up the importance of approving a new plan before music service July 11.</p> <p>isaac proposes discussing this in an ad hoc meeting before the end of June, to be scheduled via email.</p> <p>Current task force charge ends June 30, so discussing and approving the charge is time sensitive.</p>	<p>Glen moves to extend the current charge to August 1 or until the board approves new charge. Anna seconds.</p> <p>Motion passed.</p> <p>Board agrees to commit to meet sometime before June 30, at a time to be scheduled over email.</p>

			isaac asks for motion to extend C-19 Task Force charge.	
9	Discussion	Choosing Change [Chapters 1 & 2]	Discuss what may be the “push” and “pull” motives for our focus on White Supremacy Culture.	Tabled.
10	Decision	Next Meeting’s Roles		<ul style="list-style-type: none"> <li>- Time Keeper: Glen</li> <li>- Observer: Deb</li> <li>- Opening/Closing Words: Renee</li> <li>- Minister of Delight: Tom</li> </ul> <p>Renee will email with the new board to find a time for ongoing meetings.</p>
11	Discussion	No-Staff Huddle		
12	Review	Check Out: Process Observer	Positives: cooperation and composure in navigating changes due to weather, making plans to continue discussions on unresolved topics	
13	Conclude	Closing Words & Extinguish Chalice	isaac shared a version of the St. Francis prayer.	