

<b>Committee/Group:</b>	<b>BOT</b>	<b>Chair:</b>	<b>Deb Myrbo, President</b>
<b>Date:</b>	<b>2023-07-19</b>	<b>Minute Taker:</b>	<b>Elaine Morrison</b>
<b>Location:</b>	<b>Reeb in person</b>	<b>Meeting started:</b>	<b>18:36</b>
<b>Members Present:</b>	<b>Rand, Karol, Elaine M., Michael N., Deb M.</b>	<b>Meeting adjourned:</b>	
<b>Others Present:</b>	<b>Rev. Karen, Glen Gordon, Jan Gordon</b>	<b>Version:</b>	<b>Final</b>
<b>Charge:</b>	<a href="https://docs.google.com/document/d/1DGMyiayZutYULViRe60L8Xt9qiqYQgyj/edit?usp=sharing&amp;ouid=113996274166732070477&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1DGMyiayZutYULViRe60L8Xt9qiqYQgyj/edit?usp=sharing&amp;ouid=113996274166732070477&amp;rtpof=true&amp;sd=true</a>	<b>Facilitator/Observer:</b> <b>Minister of Delight:</b>	<b>Karol Niemann</b> <b>Rev. Karen Armina</b>

	Goal	Time	Agenda item (Length)	Discussion	Action
1	Gather & Ground	6:30-6:50	Welcome & Light Chalice <a href="#">covenant</a> Check-inQuestion How are you? How has being in community offered you hope or healing? Delight Centering time		
2	Decide	6:50-6:55	Adopt Agenda <u>Consent Agenda: (<a href="#">what's this?</a>)</u> <ul style="list-style-type: none"> <li>Last month's meeting minutes—approve?</li> <li>Treasurer's Report: Michael</li> <li>Minister's Report: Karen</li> </ul>	Treasurer's report: In progress Minister's report: Not written due to study leave	Rev. Karen to post office administer job to employment resources Currently posted by JRUUC and other congregations
3	Discuss	6:55-7:05	Items pulled from Consent Agenda to discuss:		
			<ul style="list-style-type: none"> <li>update/approve version of Board covenant? (Deb)</li> </ul>	Added: WSC and speaking clearly	Continue to update as needed and desired
4	Discuss	7:05-7:25	<b>Ministry Focus</b> <u>Topic 1</u> - governance and ministry	Dan Hotchkiss chart Committees & Teams	Continue discussion of affiliated minister when Monica can join us.

			<p><u>Topic 2</u>- vision for our ministry together</p> <p><u>Topic 3</u>- <a href="#">Affiliation letter</a> with Rev. Monica</p>	<p>Overlap of governance and ministry</p> <p>Broad Categories of Board Goals Financial Health; +2 more</p> <p>1-3 Big Questions to formulate and answer What are the goals of our ministry this year?</p>	
5	Refresh	7:25-7:30	Stretch Break		
6	Discuss	7:30-8:15	<p><b>Governance Focus</b></p> <p><u>Topic 1</u>- Consensus-Based decision making and agenda-building for BOT?</p> <p>7:45 <u>Topic 2</u>- continue discussion of treasurer as oversight–Glen</p> <p><u>Topic 3</u>- <a href="#">switching JRUUC internet service</a></p> <p><u>Topic 4</u>- Covid-19 task force future, <a href="#">charge</a>, and <a href="#">additional recommendations</a>; appoint new liaison if TF continues</p> <p><u>Topic 5</u>- appointing at-large BOT member for 1 yr term</p>	<p>Topic 2: Financial oversight responsibility for Treasurer</p> <ul style="list-style-type: none"> <li>-Easier to respond to queries</li> <li>-Easier to ensure proper actions are happening</li> <li>-New treasurer needs training before taking over all responsibilities</li> <li>-Are pledges confidential? Would it be appropriate to have someone able to match names and amounts?</li> <li>-Expected contributions based on previous month</li> </ul> <p>Topic 1: Consensus based decision making</p> <p>Topic 4: Covid-19 task force</p> <ul style="list-style-type: none"> <li>-Charge has ended</li> <li>-Health agencies recommending a 5 year plan</li> <li>-Are pandemics part of our future as a society?</li> </ul> <p>Topic 5: Appointing a BOT member at large 1yr term</p> <p>Nominating committee suggestions</p> <p>-Jane Aldrich</p>	<p>Topic 2: Add oversight of transactions (incoming and outgoing) to the responsibilities of the treasurer after discussion with congregation</p> <p>Topic 3: Consensus to switch internet providers and upgrade alarm system for compatability</p> <p>Topic 1: Contribute agenda material the day before the Executive committee on second Tuesdays–Deb will send a reminder ahead of that date</p> <p>Ask Tom which position he prefers</p> <p>Jane Aldrich Roger Boissanas Laura Yin</p>

			-Rhonda Brodbeck -Laura Yin -Roger Boissanas -Rachel Avery -Tom McClintock  Two additional members needed for committee on shared ministry -Mary Wagner -Marla McFadden	
7	List decisions made		<ul style="list-style-type: none"> <li>• move forward with change of treasurer oversight. Next step: consult with congregation</li> <li>• move forward with internet upgrade</li> <li>• experiment with consensus model for decisions and agenda-building</li> </ul>	
8	Topics to revisit later		<ul style="list-style-type: none"> <li>• How to discuss treasurer proposed change of duties with congregation?</li> <li>• Future of the Covid-19 task force and health concern management</li> </ul>	
9	Decide	8:25-8:21	1. Agenda-building for next meeting (see above)--confirm date change to Tuesday 2. Roles for next meeting	Facilitator/Observer: Rand Opening/Closing Words: Karen Minister of Delight: Michael Nunley
10	Review	8:21-8:25	Observations: Process and <a href="#">White Supremacy Culture</a> (WSC)	
11	Conclude	8:25-8:30	Check-out Extinguish Chalice	