

Committee/Group:	BOT	Chair:	Deb Myrbo, President
Date:	2023-09-20 6:30-8:45pm	Minute Taker:	Sophie Hannauer, Secretary
Location:	Reeb in person	Meeting started:	6:41pm
Members Present:	Deb, Rand, Karol, Sophie, Karen, Michael, Elaine	Meeting adjourned:	8:51pm
Others Present:	Marvel the dog	Zoom Link (when needed)	https://zoom.us/j/92128797359?pwd=R2pWbWdydmMvWDQ0ai94b1BHUTYrUT09
Charge:	https://docs.google.com/document/d/1DGMyiaYzUtYULViRe60L8Xt9qiqYQgyj/edit?usp=sharing&ouid=113996274166732070477&rtpof=true&sd=true	Facilitator/Observer: Minister of Delight:	Karol Niemann Michael Nunley

Goal	Time	Agenda item (Length)	Discussion	Action
Gather & ground	6:41 - 6:52PM	Welcome & Light Chalice- covenant Check-in Delight Centering time		
Decide	6:52 - 7:00PM	Adopt Agenda <u>Consent Agenda (what's this?)</u> : <ul style="list-style-type: none"> Last month's meeting minutes Treasurer's Report: Michael Minister's Report: Karen 	Treasurer's report recap: <ul style="list-style-type: none"> Revenue is basically on track with some fluctuations Expenses on track also with some fluctuations We should keep an eye on pledges (they are lower than they were last year at this point) One of Tony's first tasks will be to get out shared plate for organizations over the summer 	Decisions Consent agenda adopted by consensus
Discuss	7:00 - 7:09PM	Housekeeping Topic 1: Reschedule Nov meeting to 11/8? Topic 2: Fire alarm contact list	Company needs form signed with completed list and sent by Friday to proceed with installation	Tabled Discuss rescheduling November meeting over email Decisions

				Fire alarm contact list: <ul style="list-style-type: none"> - Deb/Board President - Rand - Tony/Office Administrator - Michael - Karen (when she returns from sabbatical)
Discuss	7:09 - 7:26PM	Ministry Focus <u>Topic 1:</u> Reeb Revival events <u>Topic 2:</u> Committee on Shared Ministry members <u>Topic 3:</u> Sabbatical questions	<u>Topic 1: Reeb Revival events</u> Heike S. said yes to lead revival events team, but needs help organizing. Seeking additional volunteers. <u>Topic 2: COSM</u> Charlie McNulty agreed to serve on committee. Still need one more member. Potential asks: <ul style="list-style-type: none"> - Glen Gordon - Randy Coloni - Jocie Luglio - Julia Richards Reminder to count in person attendees at service when you are board rep (do it during Time for All Ages). <u>Topic 3: Sabbatical Questions</u> Karen is still developing a sabbatical team. Sabbatical team: 2-3 lay leaders from several key ministry teams and the COSM. They help with planning farewell service, serve contacts for ministry needs. The board president supervises staff while Karen is gone.	
Refresh	7:26 - 7:32PM	Stretch Break		

Discuss	7:32 - 8:42PM	<p>Governance Focus</p> <p><u>Topic 1:</u> Status of description in change of treasurer duties to share with congregation? (Michael)</p> <p><u>Topic 2:</u> Refine Board goals</p> <p><u>Topic 3:</u> Process listening session (notes here)</p> <p><u>Topic 4:</u> Beginning work on safety/security policy—set up task force</p> <ul style="list-style-type: none"> ● charge ● members ● priority areas (input from listening session; see above link)- also see list here ● (begin with congregational safety self-assessment?) ● Current RE safety policy 	<p><u>Topic 1: Change in Treasurer duties</u> Michael and Glen will work on writing up a description of the changes.</p> <p><u>Topic 2: Board goals</u></p> <p>Rentals</p> <ul style="list-style-type: none"> - Sophie will be contact person for rental task force - Charlie McNulty has expressed interest in being on this task force - bring names to next meeting for others to ask <p>Safety/Security Policy</p> <ul style="list-style-type: none"> - Deb and Rand will be the board members on this task force - Karen willing to work on certain components - bring names to next meeting for others to ask <p>Develop a congregational vision statement?</p> <ul style="list-style-type: none"> - this is a good long term goal but will take more than one year to accomplish - our congregation is at a turning point of sorts, so it would be a good time to start thinking about this - we should frame questions about this idea at future listening sessions to begin the process <p>Board manual</p> <ul style="list-style-type: none"> - Revise board job descriptions by January 1. - Create a framework by February 29. Review and prioritize sections to complete by the end of the board year at the March meeting. <p>Dismantling White Supremacy Culture</p>	<p><u>Decisions</u></p> <p>Refined board goals</p> <ul style="list-style-type: none"> - <i>Create and populate a rental task force by November 1.</i> (Sophie will serve as contact person) - <i>Create and populate a safety/security policy task force by November 1.</i> Prioritize Sunday morning building safety and natural disaster emergency protocols. (Deb and Rand will serve on task force, Karen will help on certain components) - <i>Begin a board manual.</i> Revise board job descriptions by January 1, 2024. Create a framework by end of February 2024. Complete prioritized sections by June 30, 2024. <p><u>Action Items</u></p> <p>Michael and Glen will work on writing up a description of the changes.</p> <p>Everyone should think of and bring names of potential people to ask to be on both rental and safety/security policy task forces.</p> <p>Review Susan P's document on Nonbinary Values based on antidotes to WSC.</p>
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List decisions made		Fire alarm contact list determined (see above). Board goals refined (see above).		
List topics to revisit later		Question re: building rentals for non-UU rites of passage (add exclusion to rental policy?)		
Decide		Agenda-building for next meeting Roles for next meeting		Facilitator/Observer: Michael Opening/Closing Words: Karen Minister of Delight: Elaine
Review	8:42 - 8:48PM	Observations: Process, White Supremacy Culture (WSC) and antidotes	<ul style="list-style-type: none"> - everyone contributed - patience listening to others - we shared concerns and solutions - we created concrete goals which feels good <p>Reminders for next time</p> <ul style="list-style-type: none"> - getting into the weeds and pulling back out - either/or thinking - urgency thinking 	

Conclude	8:48 - 8:51PM	Check-out Extinguish Chalice		
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